



# Opportunity Grants

## Guidelines and Information

Opportunity Grants are intended to support urgent program needs and other time sensitive efforts where a small grant will impact a non-profit organization and the clients they serve.

- Requests for projects of up to \$5,000
- Requests are accepted year round
- Grants are awarded year round while funds are available

### Who May Apply?

Organizations classified as 501(c)(3) tax-exempt public charities by the Internal Revenue Service are eligible for grants. Public entities such as schools, municipalities, and libraries may also qualify. Organizations must be located in or provide services for the benefit of Cass County.

The applying organization must be current on all grant reports due to the Cass County Community Foundation.

Organizations are eligible to receive a maximum of \$5,000 per year through the Opportunity Grants Program.

### Grants will not be made:

- To individuals
- For projects with total costs of more than \$5,000
- For events, performances, seminars or trips unless there are special circumstances which will benefit the community
- For individual school needs, unless approved in writing by the school administration
- To faith based organizations unless the project in question is not religious in nature, is not restricted based on faith, and involves no faith based proselytizing

### **Ineligible Requests**

- Replacing a gradual loss of funding/declining donation income or lost government funding
- Providing interim funding while waiting for government reimbursement
- Addressing problems resulting from an organization's failure to adequately plan or exercise duty of care (Examples: failure to plan for maintenance costs or replacement costs of existing assets, failure to pay taxes, not anticipating construction contingency costs)

### **Who Reviews and Makes Decisions on Opportunity Grants?**

Opportunity Grant requests are first reviewed by the CCCF President and Chairman of the Grants Committee. If the President has questions or needs further clarification on the request, you may be contacted for additional information. Upon recommendation from the President and Grants Committee Chair, the proposal will be forwarded to the Board of Directors for final consideration and approvals.

**NO REQUESTS WILL BE CONSIDERED FOR AMOUNTS ABOVE \$5,000 OR FOR PORTIONS OF PROJECTS WITH TOTAL COSTS OF MORE THAN \$5,000**